



# Commission scolaire English-Montréal

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## English Montreal School Board

### COMPLETING THE GOVERNING BOARD ANNUAL REPORT

#### **Members**

Please list each member of the governing board and identify the group each member represents, e.g., parents, teachers, other staff, daycare, students, community, socio-economic, etc.

#### **Attendance Record**

This is optional but will provide information to the school community that could assist them in the election or selection of members to sit on the governing board.

#### **Number of Meetings Held**

Identify the number of regular and special meetings held during the year.

#### **Activities, Programs, Services & Issues /Actions Taken**

List the major topics by month that were dealt with and the associated actions taken.

#### **Sub-Committees and their Mandates**

If your governing board established sub-committees to look at issues and make recommendations, please identify.

#### **Informing the School Community**

The school community includes parents, staff and sometimes the larger community. Briefly describe the method(s) used, e.g, newsletters, notices, etc.

#### **Recommendations**

Please indicate any recommendations for next year's governing board in terms of actions to be taken, issues to be addressed, method of operation, etc. You may wish to identify specific measures you would like the school board to take which would assist the functioning of the governing board.

#### **Chairperson's Message**

This is optional but might include observations about the general assembly, the accomplishments, the challenges, the general functioning of the governing board, etc.

**GOVERNING BOARD ANNUAL REPORT**  
2024 / 2025

<b>School:</b>	<b>St. Gabriel</b>
<b>Principal:</b>	<b>Holly Kusiewicz</b>

**Governing Board members and meeting attendance breakdown**

NAME	POSITION/ GROUP REPRESENTED	MEETINGS ATTENDED													
		1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	
Julie McGoldrick	Chair													6	
Whiteny Lee	Treasurer													6	
Johanne Bohn	Secretary													6	
Andrew Salszberg	PC Alternate													6	
Tim Lagace	PC Delegate													6	
Emily Jacques	Community Rep													6	
Wisely	Community Rep													6	
Noami Aldrich	Teacher													6	
Andrea Truffa	Teacher													6	
Nancy Souffrant and Elisa Campisi	Daycare														
Total Regular Meetings		6		Total Special Meetings											

**Activities, Programs, Services & Issues and Actions Taken**  
**Governing Board Resolutions Discussed**

Activities, Programs, Services and Issues	Actions Taken
<b>September</b>	
AGA	Annual General Assebly.
<b>October</b>	
Field Trip Discussion	Approval of Trips. Overnight trips will be discussed further for approval.
Marketing	Open House Initiatives: Tours and having parents there to discuss the school
Roles of GB and Internal Rules	Approval of roles and rules
<b>November</b>	
Extra Pedagogical Day	Approval of date in calendar
Winter Camp Grad Trip	Approval of overnight trip for grade six graduation
Discussion of GB Email	No extra email will be used. We will compile all documents in a drive
<b>December</b>	
<b>January</b>	
Academic and Career Guidance	Adoption of ACGC. Discussion of what the goals are and the plan to meet them across cycle 3
Educational Project	Approved by GB Review of goals and strategies. Discussed the results obtained and what the school would like to continue for the program
Selection Criteria of Principal	Completed by GB Members
Discussion of Tax Receipts and screen time	Discussion on how parents can make a donation and receive a donation through the board. Discussed limiting screen time in class for educational purposes
<b>February</b>	
School Budget	Approved by GB: Review of budget and the parameters of the budget.
Anti Bullying and Violence Program	Approval of GB: Discussed the plan for the

	coming year and the programs that will foster a safe and inclusive school
March	
April	
Budget Building Process	Adopted and discussed by GB: Discussion of the school priorities and why we think they are important to maintain within the budget
Calendar for 2025-2026 School Year	Approved by GB
Lunch Supervision Fees	Approved by GB: Fees have gone up this year and a plan for families of 3 and more was established
Discussion of Enrollment for 2025-2026	Enrollment was steady at the time and hoping to continue registrations
Building Update Discussion	
May	
ABAV End of Year Report	Adopted by GB: Discussion of the ECO school initiative and other communications that were successful this year
School Fees	Approved by GB: Fees discussed per grade
School Supply List	Approved by GB
Code of Conduct	Adopted by GB: Discussion of technology, dress code and overall school policies were discussed. Looking to continue to foster a safe and inclusive setting
Subject Allocation	Approved by GB: Time allocation per subject ensuring students get Art and Music
GB Budget	Approved By GB, Using funds to purchase gifts for the ECO club.
June	
No Meeting	

\*Indicates E-mailed resolution read into that month's meeting

#### **Sub-Committees and their mandates**

Marketing:

To help market the school by advertising and updating the website

**Informing the School Community**

Updating the community through newsletter and emails from the Rep

**Recommendations**

**Chairperson's message**

**Adopted by the Governing Board on:**

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**Principal**

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**Governing Board Chair**